

**CHILD SUPPORT  
INFORMATION SHEET**

NAME:	
RECORD NUMBER:	DATE:

**WHAT IS CHILD SUPPORT?**

Child Support is money provided for care of a child by a parent who does not live with the child.

**WHAT YOU MUST DO TO APPLY FOR CHILD SUPPORT?**

To receive welfare benefits, you must apply for child support. If you do not apply for child support, you **will not receive welfare benefits**, but your child will. When you apply for welfare benefits, you must tell the welfare worker the name, address and other information that you know about the absent parent. The welfare worker will forward that information to the Family Court. To avoid loss of welfare benefits due to noncooperation, go to the Domestic Relations Office, 603 City-County Building, Pittsburgh, Pennsylvania 15219, immediately following your interview at the County Assistance Office. Office hours are from 8:30 A.M. through 2:00 P.M. each day the Court is in session.

**WHAT HAPPENS AT THE DOMESTIC RELATIONS SECTION OFFICE?**

The Domestic Relations Section staff will help you get child support for your child(ren). The court will determine how much child support the non custodial parent must pay. The domestic relations worker may not be able to interview you immediately, so please be patient.

**WHAT IS EXPECTED OF YOU AT THE DOMESTIC RELATIONS SECTION?**

You must cooperate with the Domestic Relations Section Family Court, and you will be expected to:

- \* answer all questions asked
- \* name of absent parent
- \* give absent parent's current address
- \* give the absent parents social security number
- \* sign legal forms
- \* return to the office for an additional interview if required
- \* appear as a witness at the court or other hearing proceedings as necessary
- \* In order to receive support from the absent parent
- \* keep all appointments

Take the following to the DRS (for all persons for whom support is being sought)

1. Social Security cards or numbers
2. Birth Certificates
3. Marriage Licenses or Certificates
4. Divorce Papers
5. Driver's Licenses, Owners Card/Title
6. Benefit Papers (veteran's disability, retirement, etc.)
7. Military Discharge (DD 214) of defendant and yourself (if appropriate)
8. Wage Statements or Pay stubs of the defendant and all persons for whom support is being sought.
9. Rent or mortgage payment book.
10. Court documents of any kind (support order, visitation order, custody order, divorce protection from abuse etc.)

**WHAT IS ESTABLISHING PATERNITY?**

Establishing paternity is a legal procedure to name the father of a child born out of wedlock. Paternity must be established before you can receive child support. The Domestic Relations Section worker will help you through the process by taking information from you about the child's father. A blood test or other evidence may be required if the man denies that he is the child(ren's) father.

**BENEFITS OF ESTABLISHING PATERNITY**

- \* your child may receive money from the absent parent that he/she is rightfully to receive.
- \* your child may be afforded the opportunity to know who his/her father is.
- \* Your child may become eligible for benefits from the absent parent such as medical insurance coverage, social security, veterans, access to medical health records of the absent parent if a genetic health problem should arise, as well as other benefits.

**COOPERATION**

To **"cooperate"** means to keep all appointments and provide information requested by the person who interviews you at the County Assistance Office (CAO) and the Domestic Relations Section. The Domestic Relations Section will notify the County Assistance Office if you are uncooperative.